



## ALTRUSA EDUCATION ASSISTANCE PROGRAM

### GUIDELINES AND DIRECTIONS FOR ALTRUSA SCHOLARSHIPS

#### PURPOSE:

The Purpose of this program is to provide assistance to adults who have discontinued their higher education and now need help in furthering their education due to changing demands in their lives. Applicants must have a need for financial assistance that cannot be met elsewhere.

#### ELIGIBILITY CRITERIA – GENERAL

- The applicant must be in need of financial assistance for continuing their education in one of the following areas:
  - a. A college program resulting in a baccalaureate degree
  - b. Vocational or trade school
- The applicant must be 21 years of age or older
- The applicant's goal must be one of merit and be realistically attainable
- The applicant should live and work within the Lincoln County Area or the Mescalero Reservation

#### ELIGIBILITY CRITERIA – SPECIFIC

- The applicant must have completed at least 9 (semester or quarter) hours or the equivalent in an accredited school and have achieved an average of 2.5.
- The applicant should carry at least 9 credit hours a semester.
- The applicant must provide proof of acceptance into an accredited college/university, vocational or trade school.
- The applicant must have plans to move into the labor market, a more skilled job or become self-employed upon completion of the program.

#### SCHOLARSHIP DISTRIBUTIONS

- The maximum scholarship awarded will be \$1,500 per year with no more than \$750 per semester.
- The applicant may be eligible for more than one year of assistance, but must submit semester grades to continue to be eligible.
- Checks issued for scholarship awards will be made out to both the applicant and the university or school.

#### APPLICATION REVIEW AND AWARDING OF SCHOLARSHIP

- Each applicant must complete an application form, provide references and official transcripts of previous grades, and attend a personal interview with the Scholarship Committee.
- Applications will be accepted once a year and should be submitted to the Scholarship Committee Chairman by **August 1<sup>st</sup>**. All fall recipients will be considered automatically for a spring scholarship in the same amount upon receipt of an official record of fall grades with a minimum GPA of 2.5. Applicants must show proof of registration for the same (part or full-time) status for the spring semester. Recipients will be notified as soon as possible prior to the beginning of the spring semester.
- The Scholarship Chairman will schedule applicant interviews for the Committee, will bring the Committee's recommendations to the Board of Directors, and if approved, present the recommended scholarship awards to the full membership for final approval.
- Selection of scholarship recipients is based on aptitude and need.

**\*\*ALL APPLICATIONS WILL REMAIN THE CONFIDENTIAL PROPERTY OF THE ALTRUSA CLUB.**

**\*\*\*\*Please mail application to: Altrusa Scholarship Chairman, P.O. Box 1143 Alto, NM 88355 \*\*\*\***

**Revised 6/2013**